# 

# An incubated co-working space for technology innovation

## Internal Document Template

**Application Proposal Document Template**

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# Document Change Log

This is a working document, which will be maintained with time. Team members, please ensure that any changes are recorded in the change log below – this is to ensure that each team member is always clear about which changes have been made and when.

|  |  |  |  |
| --- | --- | --- | --- |
| **Version** | **Date** | **Author** | **Description** |
| 0.01 | 21 March 2015 | Malusi Gcakasi | Created initial template document. |
|  |  |  |  |

# Definition of Terms

|  |  |
| --- | --- |
| **Term** | **Definition** |
| Central Team | Team physically located at The Cortex Hub, East London |
| Remote Team | Team physically located outside of The Cortex Hub, East London |

# Description of Acronyms

|  |  |
| --- | --- |
| **Acronym** | **Description** |
| CH | The Cortex Hub |
| CT | Central Team |
| RT | Remote Team |
|  |  |
|  |  |
|  |  |
|  |  |

# Document Overview

## Introduction and Purpose of this Document

We are going to create an application that will track if how many people who logged in per day. This app will assist the librarian to know the exact number of people who are using the computers per day.

## Scope

This app will assist the libraries to keep on track on how many students are using the library computers per day. At which time

# Description of Application

## Application Overview

The application will keep all details of users who logged in at computers at library for each day.

## Application Goals

Aim of this application is to assist librarians to keep on tracking the record of users who uses the libraries computers.

## Application Benefits

It will save time instead of doing head counts.

It also capture usage of internet.

This application will reduce the usage of paper work.

It will reduce high numbers of employees on small companies.

## Application Completion Timeline

Two months period.

## Application Languages Used

Java SE7

# Application Approval

This section formally approves that this document was completed, submitted, received and approved by the parties below

|  |  |  |
| --- | --- | --- |
| **Proposed By** | **Date Submitted** | **Signature** |
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| **Approved By** | **Date Received** | **Signature** |
| Name of Project Approver | Date |  |
| **Consulted on this Application** | **Date Received** | **Signature** |
| Name of Consulted 1 | Date |  |
| Name of Consulted 2 | Date |  |
| Name of Informed | Date |  |